

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 20

19

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 20, 2019 at 8:00 a.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Steve Flint, Ron Chasteen, Jennifer Niehaus, Mike Jameson, Brian Elleman, Jon Paul Campbell, John Seckel, Jeff Hawley, Bruce Osborne, Shawna Lynch, David Newlin, Jackie Davis, Alex Guard, Gideon Conger and Mike Shaffer.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on December 12, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Jim VanDeGrift, on behalf of the Trustees, Proclaimed today Steve Flint Day, to thank and honor him for forty three years of dedicated service at Turtlecreek Township. He began work at Turtlecreek Township on June 1, 1976 and ends today December 20, 2019. All in attendance gave him a standing ovation with thanks and best wishes.

Jonathan Sams, Trustee made a motion to approve the Eastern Turtlecreek Area Plan, seconded by Dan Jones. All present voiced a "YEA" vote and the motion was passed. A letter will be sent to Warren County Regional Planning stating this information.

Department Reports:

Fire/EMS:

Mike Jameson, Assistant Fire Chief, reported to the Board of the Blue Card training that he and Gideon Conger attended in Phoenix Arizona. The Blue Card training program provides Fire Departments with a training and certification system that defines the best Standard Command. Chief Jameson stated that they received a lot of information and training materials that will benefit the fire department as a whole. He plans to pass on the training, teaching our staff about incident command, strategies and tactics when fighting fires and running incidents.

Tammy Boggs, Township Administrator, informed the Board that the Assistant Chief Position was posted on Monday the 9th of December.

Road and Bridge:

Ron Chasteen, Road Department Supervisor, informed the Board that his department had been out plowing snow on three occasions with eighty-two tons of salt applied.

Administration:

Tammy Boggs, Township Administrator, requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,682.62. The purchases include \$465.39 from Northern Tool, \$25.98 from Amazon, \$7.98 from Rural King, \$22.46 from Vistaprint, \$972.08 for Travel Expenses for Blue Card on LCNB Visa, \$158.14 from Sams Club, \$30.59 from MinnPar. Mr. Jones made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$1,682.62. All present voiced a "YEA" vote and the motion passed with **Resolution 19-12-24**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board that she received a letter from Regional Planning requesting support for the Architectural Review Board on Commercial Buildings. Mr. Sams made a motion, seconded by Mr. Jones to approve support for the Architectural Review Board. All present voiced a "YEA" vote and the motion was passed.

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Regional Planning regarding the approval of Shaker Run PUD Stage 3 Final Site Plan for Revised Pod C.
 Email from Mr. Bailey regarding the abutment on Glosser Road.
 Letter from Ohio Department of Commerce regarding the Volunteer Firefighters Dependent Fund.
 Resolution from Warren County Commissioners regarding the approval of site plan review application for Cincinnati Zoological Society for Outdoor Education Facility and Solar Array.
 Letter from Ohio Task Force 1 regarding summary report on Mike Jameson.

OUT:

Email to Mr. Bailey regarding the abutment on Glosser Road.
 Letter to Ohio Department of Commerce regarding the Volunteer Firefighters Dependent Fund.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 31832 through 31860 (copy to follow) and Vouchers 1348-2019 through 1409-2019.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/2/19	12/19/19	1051-2019	CHARTER COMMUNICATIONS	1000-303-0000	\$30,898.17	3RD QTR 2019 CABLE FRANCHISE FEES
					\$30,898.17	
12/13/19	12/19/19	1059-2019	C SCHUH	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
12/2/19	12/19/19	1052-2019	MUTUAL OF OMAHA	2191-299-0000	\$94.21	LIFE SQUAD SERVICES
12/9/19	12/19/19	1053-2019	S WEBB	2191-299-0000	\$95.47	LIFE SQUAD SERVICES
12/9/19	12/19/19	1054-2019	TRICCARE	2191-299-0000	\$277.81	LIFE SQUAD SERVICES
12/9/19	12/19/19	1055-2019	NATIONAL ASSOC OF LETTER CARRIERS	2191-299-0000	\$97.38	LIFE SQUAD SERVICES
12/9/19	12/19/19	1056-2019	NATIONAL ASSOC OF LETTER CARRIERS	2191-299-0000	\$85.63	LIFE SQUAD SERVICES
12/10/19	12/19/19	1057-2019	NATIONAL ASSOC OF LETTER CARRIERS	2191-299-0000	\$83.21	LIFE SQUAD SERVICES
12/13/19	12/19/19	1060-2019	US DEPT OF TREASURY	2191-299-0000	\$325.49	LIFE SQUAD SERVICES
12/16/19	12/19/19	1061-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$149.51	LIFE SQUAD SERVICES
12/19/19	12/19/19	1063-2019	COMPANAGEMENT HEALTH SYSTEMS	2191-299-0000	\$586.36	LIFE SQUAD SERVICES
12/2/19	12/19/19	1064-2019	CARESOURCE	2191-299-0000	\$172.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/19	12/19/19	1065-2019	CGS	2191-299-0000	\$3,507.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/19	12/19/19	1066-2019	AARP SUPPLEMENTAL	2191-299-0000	\$100.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/19	12/19/19	1067-2019	CARESOURCE	2191-299-0000	\$187.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/19	12/19/19	1068-2019	HUMANA	2191-299-0000	\$238.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/19	12/19/19	1069-2019	ANTHEM BCBS	2191-299-0000	\$375.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/19	12/19/19	1070-2019	AETNA	2191-299-0000	\$485.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/19	12/19/19	1071-2019	ANTHEM BLUE	2191-299-0000	\$139.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/19	12/19/19	1072-2019	BUCKEYE COMMUNITY	2191-299-0000	\$99.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/19	12/19/19	1073-2019	CGS	2191-299-0000	\$290.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/19	12/19/19	1074-2019	ANTHEM BLUE	2191-299-0000	\$325.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/19	12/19/19	1075-2019	ANTHEM BLUE	2191-299-0000	\$377.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/19	12/19/19	1076-2019	CARESOURCE	2191-299-0000	\$189.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/19	12/19/19	1077-2019	UNITED HEALTHCARE	2191-299-0000	\$243.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/19	12/19/19	1078-2019	CGS	2191-299-0000	\$2,938.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/19	12/19/19	1079-2019	AETNA	2191-299-0000	\$503.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/19	12/19/19	1080-2019	CGS	2191-299-0000	\$651.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/19	12/19/19	1081-2019	ANTHEM BLUE	2191-299-0000	\$658.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/19	12/19/19	1082-2019	CARESOURCE	2191-299-0000	\$91.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/19	12/19/19	1083-2019	HUMANA	2191-299-0000	\$265.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/19	12/19/19	1084-2019	ANTHEM BCBS	2191-299-0000	\$316.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/19	12/19/19	1085-2019	HWHO	2191-299-0000	\$384.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/19	12/19/19	1086-2019	CGS	2191-299-0000	\$1,764.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/19	12/19/19	1087-2019	UNITED HEALTHCARE	2191-299-0000	\$396.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/19	12/19/19	1088-2019	AETNA	2191-299-0000	\$1,029.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1089-2019	ANTHEM BLUE	2191-299-0000	\$85.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1090-2019	AARP	2191-299-0000	\$99.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1091-2019	BUCKEYE COMMUNITY	2191-299-0000	\$172.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1092-2019	UHC COMMUNITY	2191-299-0000	\$190.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1093-2019	MOLINA HEALTHCARE	2191-299-0000	\$339.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1094-2019	CGS	2191-299-0000	\$356.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/19	12/19/19	1095-2019	AETNA	2191-299-0000	\$444.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/13/19	12/19/19	1096-2019	CARESOURCE	2191-299-0000	\$385.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/16/19	12/19/19	1097-2019	ANTHEM BLUE	2191-299-0000	\$85.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/16/19	12/19/19	1098-2019	ANTHEM BLUE	2191-299-0000	\$446.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/17/19	12/19/19	1099-2019	ANTHEM BLUE	2191-299-0000	\$83.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/17/19	12/19/19	1100-2019	HWHO	2191-299-0000	\$638.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/17/19	12/19/19	1101-2019	CGS	2191-299-0000	\$2,712.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/18/19	12/19/19	1102-2019	AARP	2191-299-0000	\$239.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/18/19	12/19/19	1103-2019	UNITED HEALTHCARE	2191-299-0000	\$248.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$24,057.18	
12/17/19	12/19/19	1062-2019	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$233.52	MOTOR FUEL TAX REFUND
					\$233.52	
12/10/19	12/19/19	1058-2019	RIVER METALS RECYCLING LLC	2031-892-0000	\$223.05	SALE OF SCRAP METAL
					\$223.05	

Other Business:

None.

Visitor Concerns:

Mike Shaffer updated the Board on current happenings with Warren County Regional Planning.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Personnel matters pursuant to ORC 121.22 (G) (1) at 8:38 a.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" and the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. VanDeGrift "YEA" and Mr. Sams "YEA" the Board returned to regular session at 8:50 a.m.

The Trustees held a discussion regarding the pay increases for the township employees for 2020. The Trustees noted pay increases for all areas are based on merit. Mr. Sams made a motion seconded by Mr. Jones to increase pay as defined in Resolution 19-12-25. All voiced a "YEA" vote and the motion was passed with **Resolution 19-12-25** (a copy of the resolution is included in the minutes).

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for January 13, 2020 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 19-12-24

Date of Resolution: December 20, 2019

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of

this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 20th day of December, 2019.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 19-12-25
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall be compensated at the rate listed below effective December 21, 2019.

ROAD DEPARTMENT

Supervisor	Ron Chasteen	\$25.60 per hour		
Technician	Steven Schnetzer	\$20.13 per hour		
Technician	Rusty Meece	\$22.71 per hour		
Technician	Randy Retallick	\$19.47 per hour		
Mechanic	David Siebert	\$20.51 per hour		
	EMS/Fire	40%	\$	8.20
	Road Department	60%		\$12.31

Summer part-time employees shall be paid \$10.50 per hour (with a CDL driver license, \$9.00 per hour (without a CDL), and additional amount may be paid for returning (re-hires) employees at the discretion of the board.

EMS DEPARTMENT

All employees to be paid out of the EMS Fund 2191

JonPaul Campbell	\$24.47 per hour
Jackie Davis	\$21.22 per hour
Brian Elleman	\$25.44 per hour
Jeromy Guerra	\$21.54 per hour
Shawna Lynch	\$19.10 per hour
Mitch Conway	\$18.51 per hour
Alan Foley	\$18.33 per hour
Matthew Helton	\$16.71 per hour
Gideon Conger	\$22.50 per hour
Alexander Guard	\$15.97 per hour
Noah Zimmer	\$16.61 per hour
John Seckel	\$17.11 per hour

All employees to be paid out of the EMS/Fire Fund 2193

Tyler Kinman	\$17.00 per hour
Adam Conley	\$17.00 per hour
Sean Connelly	\$19.57 per hour
David Newlin	\$19.76 per hour
Matthew Speyrer	\$17.00 per hour
Mike Abbott	\$17.73 per hour
Scott Davis	\$15.20 per hour
Jeffrey Dahlhoff	\$14.08 per hour
Brad Edrington	\$16.15 per hour
Penny Haas	\$17.21 per hour
Dan Hill	\$14.21 per hour
Brian Holtel	\$14.63 per hour
Missy Wainscott	\$16.72 per hour

Jessica Conway	\$14.08 per hour
Shelby Deye	\$13.79 per hour
Shannon Deye	\$14.83 per hour
Mark Hall	\$17.00 per hour
Chris Bartesko	\$14.08 per hour
Alex Beltran	\$13.27 per hour

CHIEFS

Michael Jameson	\$82,300.00 annually
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ADMINISTRATIVE

Tammy Boggs	\$93,600.00 annually
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Jennifer Niehaus	\$19.27 per hour
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Resolution was introduced by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 20th day of December, 2019

Signed: _____	" YEA"
_____	" YEA"
_____	" YEA"
Attest: _____	Chief Fiscal Officer

END OF MINUTES.